

MINUTES OF THE BOARD OF DIRECTORS MEETING
2 – 4 February 2007
PHAA Office, Dubbo NSW

MEETING OPENED – 7pm

PRESENT – C Dengate, J Hall, K Mills, A Newton, S McPhee, L Wear

APOLOGIES – D Kennett

C Dengate welcomed and thanked the directors present for coming to the meeting.

ACCEPTANCE OF PREVIOUS MINUTES – 10 – 12 November 2006 **Motion** - to accept the minutes of the Meeting of 10 – 12 November 2006. Carried

Publication copy of minutes may need to be expanded to be better understood by persons outside of the meeting.

BUSINESS ARISING

Horse– Letter from (*third party*) member tabled. Owner has not responded. General discussion, As per rules 103 (g) & 125A the Board has examined the situation but does not have the discretionary power to do otherwise. Allow 14 days to send photographs or registration will be cancelled, horse may be inspected by *Director*. The Board does not have a choice in this matter, the rules are clear.

Horse – Horse has been sold on and is for sale again in Horse Deals magazine.

Member – Photographs have not been supplied to the PHAA Office as per request of 13.11.06. We acknowledge that the web manager has received approximately 12 photographs by email. As obligation has not been fulfilled, we wish to advise that under rule 5 your membership will be suspended in 21 days if your obligation to supply to the PHAA Office all photographs taken at the 2005 PHAA National Show is not fulfilled.

Motion – Allow member 21 days to comply with request, if obligation not fulfilled proceed with suspension under rule 5. Carried.

J Hall left meeting 8.30pm

Raffle Foal. General Discussion – as foal will not be at National Show but will be at Queensland State Show, complimentary entry and stabling discussed.

Motion - PHAA to meet the cost of the stable hire and entry fee into the weanling filly class at the Queensland State Show 2007 in place of what would normally be allowed at National Show for raffle foal.
. Carried

Motion - \$500- cheque, from A/O fund to be sent to *donor / owner* to assist with cost of hay.
Carried.

Feed supplier has not supplied any feed as yet. Office to call and enquire.

Upgrading of stallions – need to add a check box for “upgraded – Y/N” and “date upgraded”

Directors appreciate the “thank you note” sent from staff at Christmas.

J Hall returned to meeting.

A/O rule change – Letter from *member* tabled. Reply that PHAA did not have it’s own specific A/O rule and in formulating the new rule the intention is very close to that of the existing HSAA rule.

MATTERS OF URGENCY

Nil

OFFICE REPORT –

Office Report tabled.

Membership figures noted.

List of members joined / renewed since last meeting tabled.

Motion –List of new members as tabled accepted. Carried

Amateur Owners – new report tabled. Discussion on eligibility. List of Amateurs to be added to website monthly with note re right of protest.

IMMEDIATE RULE CHANGE – rule 237. Insert new rule 237 (d) *“The Board of Directors has the authority to deny the acceptance or the continuance of a members amateur status if it believes that the applicant does not qualify under terms of rule 237 (i)”* . Current (d) becomes (e) and so on.

Carried

Financial Report tabled & discussed. Quarterly profit & loss statements to be emailed to directors.

Motion –Financial Report as tabled accepted Carried.

Staffing – discussed. D Bourke’s resignation as at 09.02.07.

Previous applicants to be contacted, if nil suitable run advertisement as per last run.

OH&S and hours discussed. Reminder letter to staff re hours to be worked, breaks to be taken etc.

Staff training – staff development. L Hall discussed need for further training of staff.

Motion – Approval to enrol J Sciberras to Cert IV Business Administration and K Hocking in Access or Excel (or other appropriate) course.

Carried.

New notices for colts & fillies – noted.

Yearling Certificate of Excellence – discussed

Proposed rule change – In order to recognise the efforts of our members showing Yearlings -

*Insert new rule 225 – **YEARLING CERTIFICATE OF EXCELLENCE***

(a) The purpose of this award is to recognise the achievements of Regular Registered and Paint Bred Yearling horses.

(b) In order to qualify for the award the Yearling must have attained a Register of Merit in each of the 4 events of Halter, Led Trail, Lunge Line and Hunter in Hand, before December 31st of their 2 Year Old year.

Carried

Show results - We have not printed Show Results for some years, other than State and National. If we were to print the results of each approved show we would be limited as to the amount of other information we could include in the PHJ. – rule reviewed –Rule 204(b) presently states

Show results of approved shows or contests will be published in the Paint Horse Journal. A period of sixty (60) days from the date of publication will be allowed for a correction of printed show results. After that date, no request for show result corrections will be considered.

Motion - Immediate Rule Change

Amend Rule 204 (b) to read –

Show results of approved State Shows and the National Show will be published in the Paint Horse Journal. A period of sixty (60) days from the date of publication will be allowed for a correction of printed show results. After that date, no request for show result corrections will be considered.

Carried.

Logo / Corporate Imaging Discussion – what is our image? Logo needs to reflect our image.

Meeting closed 10.30pm.

Re-opened 9.00am Attendance as per previous day.

Updated certificate of registration – adopt new certificate and transfer procedure. Ownership history available on request.

Points Report – tabled, Board acknowledges the work to bring the past records up to date. Leading Sires Award. K Hocking to prepare proposed rule for qualification for Leading Sires.

Memo & Arts / By-Laws / Rules – Amendments and changes over the years discussed. Recommendations from Solicitor reviewed. The following notices of motion will be put to the AGM.

ARTICLE/S CHANGE 5(d)
ARTICLES OF ASSOCIATION
Delete "The current Life Membership fee is \$600.00 but may be varied from time to time and at any time by the Board at its absolute discretion" and replace with "The 2007 Life Membership fee is \$1500.00 but may be varied from time to time and at any time by the Board at its absolute discretion"

AMENDMENT

ARTICLE/S CHANGE 6 (c) (i)
ARTICLES OF ASSOCIATION
Amend "Subject to Article 5 (d) any Full Member of the Association may be admitted as a Life Member of the Association upon paying to the Association such life membership fees as the Association may from time to time prescribe." To read "Subject to Article 5 (d) any Full Member, or any individual party to a Constituent or Family Membership of the Association may be admitted as a Life Member of the Association upon paying to the Association such life membership fees as the Association may from time to time prescribe."

AMENDMENT

ARTICLE/S CHANGE 12 (a) (v) new
ARTICLES OF ASSOCIATION
Add new Article - 12 (a) (v) A Director may only hold the position of Immediate Past President to for a maximum of two consecutive years.

AMENDMENT

ARTICLE/S CHANGE 38
ARTICLES
Delete and replace with "All business shall be ordinary that is transacted at an Extraordinary General Meeting and also all that is transacted at an Annual General Meeting except for any business relating to amendments or alterations or additions to the Memorandum or Articles of Association. All business relating to amendments or alterations or additions to the Memorandum or Articles of Association is deemed to be special."

AMENDMENT

ARTICLE/S CHANGE ARTICLE 39
BY-LAW
Notices of Motion shall be lodged by members with the Association at least 35 days prior to the Annual General Meeting

AMENDMENT

ARTICLE/S CHANGE ARTICLE 42(i)
BY-LAW
Proxy voting forms are to be lodged with the Association by 11am not less than three working days before the Annual General Meeting. Proxy forms may be lodged by mail, facsimile, email or in person provided they are in the Association office by the specified time.

AMENDMENT

Portfolio Guidelines & By-Laws documents handed out. Directors to read and send recommended changes to office. Documents can then go on PHAA web.

Article to go in PHJ

Date & Venue of next meeting. As AGM will be April 2nd and there may be new directors, decision will be made at Portfolio distribution meeting immediately after AGM.

CORRESPONDENCE

Gelding Amnesty –

Gelding – Under rule 125 we require the horse to be DNA typed. Stat dec regarding the dam.

If Stat dec is received and DNA is satisfactory, horse can be registered once it attains 14hh.

Gelding – OK to register

Gelding – DNA for parentage validation under rule 125, proof of ownership and previous owners of mare.

Gelding – ineligible registered part Standardbred.

Member – write to last registered owner, if no response or negative response it will become a civil matter.

Member – unable to register the horses until such time as correct paperwork is received as per rule 119.

Member – Write off.

Member – *Gelding* – OK under gelding amnesty on DNA of parentage validation.

Gelding – OK on parentage validation

AGENDA ITEMS – C DENGATE

PHAA Youth Banner – Purchase Youth Banner. Get Dubbo Printing Works to prepare digital image. Contact Bridgewater signs for a price, up to \$300- OK from Youth funds.

Youth Goods & Service Auction – name change to PHAA Annual Fundraising Auction

Grafton Paint-o-rama – letter from *Member* tabled.

Motion Proposal – Youth camp Thursday all day & Friday morning. Friday 5pm All Breeds Futurities (weanling / yearling / 2yo & over halter / HUS / WP). Entry fee = \$50, closing date with POR entries, late entry double fee. Check coverage for non-member competitors. Include additional insurance levy for non-members \$10-.

Stabling fee \$5.00. Promote at National Show, in show bags. Approach Carol Gleeson to be Show Secretary, Kim Hocking to attend to in-office requests such as checking of memberships & registrations and point of contact for Carol Gleeson. Payment to C Gleeson \$500-, plus expenses of travel to and from Grafton and 2 nights accommodation in Grafton.

Carried.

PHAA Member Service Award

Idea - This award would be to recognise the exemplary and continual service made to the Association by any financial member.

Any PHAA member or group of members may nominate a current financial member for this award

A written application must be submitted to the Board of Directors for consideration

The submission must include a list of events, activities or other description of the means that demonstrate the nominee is a recipient worthy of this award.

This award will be further discussed and considered at future Board Meetings.

National Show Qualification

Idea – to increase participation at Regional Club level and promote Paint Horses outside of the National Show. Promote the proposal in the PHJ to encourage member input. Write to affiliated clubs.

Proposal – To be eligible to compete at the PHAA National Show the entrant / horse must have competed at a minimum of 2 Shows in the 12 months prior to the National Show. Exemptions will apply for weanling halter, 2 Year Old Ridden and persons residing further than 300 klms from a Regional Club. The Board will consider further exemptions on a case by case basis, taking into consideration injury, illness and number of events held within the required area. To come into effect for the 2008 National Show.

National Show Questionnaire – discussed

National Show Fundraiser for Youth – Electrical cable testing compulsory under OH & S and DCC rules. Qualified officer will be on grounds to test leads for \$5-, fines for non-tagged leads o\$10-. Advertise in Show bags.

Halter for Youth Raffle – Purchase show halter from *Supplier* for the purpose of fundraising raffle for youth, cost to \$350. Tickets for sale at \$2.00 each or 3 for \$5.00. Drawn at presentation night at national show.

Thong throwing competition – youth fundraiser – Tuesday night BBQ, entry fee \$2.00 youth / \$5.00 adults per throw, prizes cartons of beverages. L Wear to organise

AGENDA ITEMS – J HALL

Adoption of new performance rules – proposal to prepare new performance rules and invite comment from members, enlist a task force to assist in future reviews. For convenience the APHA rule book will be used as a template. In future, performance rule changes made by HSAA, AQHA & APHA will be taken into consideration.

Motion – PHAA performance rules to be prepared as discussed, taking into consideration the present performance rules of the APHA, AQHA & HSAA and in the future performance rule changes of the HSAA, AQHA & APHA. **Carried**

AGENDA ITEMS – L WEAR

A/O World Trip – Office to cost up trip for 5 / 10 / 15 people.

Mail out to A/O advising them of World trip and A/O Raffle tickets and clinic in Sydney.

Sydney Clinics – Dates and cost to be set in the next 2 weeks. Clinic with Tim French & Therese Searle.

Snap Shots - Commenced in Feb Journal.

Sydney Royal update - no progress as yet.

Recognition of horses competing in Polo / Polocrosse – discussion on horses competing in team events such as polo.

Proposed rule change – Rule 218 Add new paragraph to end – Note – Polo and Polocrosse – Points will be awarded as follows – Horse in winning team – 3 points. Horse in runner-up team – provided three or more teams compete – 2 points.

Carried

Story to be done on member if rule comes into effect.

AGENDA ITEMS – K MILLS

Amateur age divisions – General discussion on introduction of age divisions. AQHA have “select” (45 & over), AAA also offer divisions.

Proposed rule change – Rule 237 (i) if two age divisions are to be offered, they shall be 44 yrs and under and 45 yrs and over. Age calculation as at August 1st of each year. **Carried**.

Amateur eligibility / ownership of horse Proposal to amend ownership for amateur eligibility to immediate family members. General discussion. Current Family membership will allow parents / children to show amateur / youth classes. No change to be made to rules.

High Point Awards – general discussion on inclusion of halter into High Point qualifications at PHAA shows. Proposal to include compulsory entry into relevant halter class to be eligible for High Point Award. For example , to be eligible for HP Amateur Owner of the show you would need to compete in the A/O halter event.

Proposed Rule Change - insert new rule 219B -In order to be eligible for a High Point Award at PHAA Official Shows the entrant must compete in the corresponding halter event. Approved shows will be given the option to implement this rule. **Carried**

Container - Should be purchased in the next 2 weeks.

Power supply to workers quarters at show – to be locked to prevent overloading caused by visitors.

Risk Management Policy – S Mc Phee to review

AGENDA – S MCPHEE

Website – What are our priorities? More information needs to be forwarded to web manager for inclusion on website. Portfolio holders need to forward information.

Add owners name to horse details on stud book.

Updating registration application Colour selections need to be updated to reflect current knowledge. To include other colours / genes such as Champagne, Pearl, Silver etc. Add new tick box "Other – please attach genetic test result"

Recording of meetings – discussed

Other services – Judges Books. Quotation to print judges show results sheets. Triplicate with details such as Show date / Judge / Event / Number of competitors / results / signature / PHAA logo. Order 100 books. A5 size. Make available to clubs, include sample page in show approval letter.

Document control - discussed.

REPORTS

INTERNATIONAL REPORT –

Importing of saddlery – changes to legislation tabled, will be in April PHJ.

APHA have agreed to Youth World Games in Australia for 2009. PHAA will need to keep active in the promotion for this Internationally recognised event. Ask APHA for appropriate logo and permission to use.

APHA Tour of Australia in 2008 discussed

PAC approval of shows – send out information to affiliated clubs and clubs that have PHAA approved shows Promote Ride Australia to New Zealand members and commence division of Ride New Zealand to be encompassed in Ride Australia awards. Ask PHANZ for list of members or permission to print in their journal. Contact PHANZ and commence a section in Journal "Where are they now?"

General discussion on attendance at International Meeting and APHA training.

LOGO / CORPORATE IMAGING –

Decide on new image and then formulate phrase to go with logo.

Sample #4 (green / gold) most preferred, with minor alterations and obtain samples with differing fonts and develop national show logo based on this one. Email around Board for voting on receipt. Design letterhead, business cards (Office Manager / Director), watermark, with compliments.

Correspondence from *member* re registration of mare. Does not meet bloodline requirements.

Correspondence from *Member* re transfer of horse. PHAA write to last registered owner.

EQUITANA – General discussion on benefits to PHAA. Approach APHA to see if they wish to share. **Motion** - PHAA to take 3 x 3 booth, if APHA share 6 x 3 both. Price stable and other associated costs for taking a horse. Carried.

One staff member and 2 or 3 directors to attend.

Meeting closed 6.30pm

Meeting opened – Sunday 04.02.07 8.45am Attendance as per previous day.

NATIONAL SHOW.

National Show Questionnaire –

Suggested questions discussed.

2005 Questionnaire responses reviewed.

C Dengate & J Hall have built 2 marquee frames, J Hall will sew canvas outer. Will come in under original budget.

National Show Report tabled.

Report & Worksheet reviewed.

Motion – Immediate Rule Change -

Insert to end of Rule 3 - Colleges or Universities may hold a Constituent membership. Students of the college / university may show as nominees within the membership, provided no more than two students exhibit in any one show and the names of the exhibiting students are advised to the PHAA in writing prior to commencement of the show. Evidence that the student is enrolled in the college / university must be provided to the PHAA. Refer also rule 237 (i) (i) Carried.

Motion – Immediate Rule Change -

Insert new Rule 237 (i) (i) College or University owned horses. Students that are eligible to compete as Amateur or Novice Amateur can show a College or University owned horse or horse that is on loan to the college or university in Amateur or Novice Amateur competition provided the eligibility requirements of rule 237 (i) are met by the individual student. If the horse is not owned by the college / university, written evidence must be provided to the PHAA stating that the horse is on loan for this purpose. Carried.

Rental car for judges / stewards – prices obtained from Thrifty for 5 seater and 8 seater vehicles.

Motion – Proceed with hire of 8 seater van \$1008.00. Carried.

Email from APHA judges director tabled.

General discussion on requirements and continuance of gelding amnesty.

Motion Complimentary membership be allowed for one competing member of the visiting TAFE group. Carried.

Meeting closed – 12pm